

St. Mary's Secondary School, Charleville, Co. Cork.

Our Digital Learning Plan

2025/2026

1. Introduction

This document records the outcomes of our current digital learning plan, including targets and the actions we will implement to meet the targets.

1.1 School Details:

- **St. Mary's is an all-girls voluntary Secondary School, located in Charleville Co. Cork.**
- **We currently have an enrollment of 300 students.**

1.2 School Vision:

- **Our school vision for digital technology is for our students to have the opportunity to become active and engaged learners and to open up new forms of learning and collaboration both in and out of school. To achieve this digital technology will be embedded in teaching, learning and assessment. Management will support staff to become more competent and confident in the use of digital technologies. Teachers will be provided with opportunities to improve their skills through Continuous Professional Development and to reflect on and share successful practices. Digital technologies will be used to enhance communication with parents. All members of the school community will be encouraged to become responsible, safe and ethical users of digital technology.**

1.3 Brief account of the use of digital technologies in the school to date:

- Every classroom has a computer.
- Smart boards have been installed in most classrooms.
- A mobile smart board is available for staff use.
- All staff members have been provided with either a Chromebook or a Surface Go.

- We have a trolley with 24 Chromebook devices.
- Students in all years have the option of purchasing Chromebooks for school use.
- Digital Media Learning is taught to First, second and TY students.
- Digital Portfolios are used in most year groups.
- The school has developed an Acceptable Usage Policy.
- Students use technology to complete class projects.
- All teachers use Google Classroom to communicate with students.
- Digital technology is used to help students complete research for CBA's
- Staff participated in the PDST initiative on Digital Portfolios.
- The school uses the VS Ware system to communicate with parents.
- Most staff have completed Google Educator Level 1
- Some have completed Google Educator Level 2.
- We have support from an IT for education company Perduko.
- The school's website is updated regularly.
- The school has been accepted as a Google Reference School.

2. The focus of this Digital Learning Plan

We undertook a digital learning evaluation in our school during the period to *(May2023 – September 2023)*. We evaluated our progress using the following sources of evidence:

- Results of survey of parents

- Results of surveys of staff
- Results of surveys of students
- Feedback from discussions at DST meetings
- Feedback from discussions at staff meetings
- Feedback from discussions with students
- Feedback from parents at information evenings and general discussions.

2.1 The dimensions and domains from the Digital Learning Framework being selected

Teaching and Learning: Domain 1 Learner Outcomes

Leadership and Management: Domain 1 Leading Learning and Teaching

2.2 The standards and statements from the Digital Learning Framework being selected

Standard	Statement(s)
Students reflect on their progress as learners and develop a sense of ownership of and responsibility for their learning	Students use digital technologies to collect evidence, record and reflect on their progress, and develop their competence as self-directed learners.
Promote a culture of improvement, collaboration, innovation and creativity in learning teaching and assessment.	The Principal and other leaders in the school encourage teachers to use digital technologies to enhance their learning, teaching and assessment practices and to share their practices.

2.3. These are a summary of our strengths with regards digital learning

- Teachers are skilled at using Digital Technologies in the classroom
- A dedicated, skilled Digital Strategy team is in place encompassing a wide range of subject areas.
- Staff participate in national initiatives such as the PDST FADP initiative.
- The school has been accepted as a Google Reference School.

- Staff are very familiar with using our chosen platform Google Classroom in teaching, learning and assessment.
- Staff training occurs regularly at staff meetings during Croke Park hours.
- Support is available from Perduko when needed.
- The students have good access to devices.
- All students have the option to purchase a Chromebook for school use.
- Students are skilled at using our chosen platform Google Classroom.
- The school Wi-Fi system has been surveyed and improved.
- School management is supportive of the use of Digital Technologies.
- Students are taught about being responsible users of Digital Technologies in Digital Media Classes, workshops and through participation in Safer Internet Day activities.
- There has been significant investment in Digital Technology in the school with the purchase of staff devices and smartboards.

2.4 This is what we are going to focus on to improve our digital learning practice further

- Development of Digital Portfolios for all students.
- Use of the following apps to encourage student engagement: Google Classroom, Google Docs, Google Slides, Google Sites, Google Drawing, Jamboard, Google Forms
- Teacher and student training on use of Digital Portfolios.
- Provision of opportunities for staff to collaborate and share experiences.
- Staff training on Education Plus.
- Staff training to become Google Certified Educators Level 1

3. Our Digital Learning plan

On the next page we have recorded:

- The **targets** for improvement we have set
- The **actions** we will implement to achieve these
- **Who is responsible** for implementing, monitoring and reviewing our improvement plan
- How we will measure **progress** and check **outcomes** (criteria for success)

As we implement our improvement plan we will record:

- The **progress** made, and **adjustments** made, and **when**
- **Achievement of targets** (original and modified), and **when**

Digital Learning Action Plan

DOMAIN: Domain 1 Learner Outcomes

STANDARD(S): **Students reflect on their progress as learners and develop a sense of ownership of and responsibility for their learning**

STATEMENT(S): **Students use digital technologies to collect evidence, record and reflect on their progress, and develop their competence as self-directed learners.**

TARGETS: All students will create a Google Site to record and reflect on their progress.

ACTIONS (What needs to be done?)	TIMEFRAME (When is it to be done by?)	PERSONS / GROUPS RESPONSIBLE (Who is to do it?)	CRITERIA FOR SUCCESS (What are the desired outcomes?)	RESOURCES (What resources are needed?)
• Student training in use of Google Sites • • Students will upload one assignment per term in chosen subjects.	• September 2025 • April 2026	• Principal • Digital Strategy Team • DML Teachers • Perduko • Class teacher	• Students will create a Google Site • Students will upload one assignment per term	• Access to devices • Time

All TY students as per TY programme statement, will develop a Portfolio for assessment				
EVALUATION PROCEDURES: (How are we progressing? Do we need to make adjustments? Have we achieved our targets?)				
Feedback from teachers and students at the end of the first term. How is the use of the Google site progressing? Are students more engaged? Is there evidence that students are reflecting on their progress? Do teachers notice an improvement in student reflection ? Is there evidence that students are developing their self directed learning skills?				

DOMAIN: Domain 1 Leading Learning and Teaching
STANDARD(S): Promote a culture of improvement, collaboration, innovation and creativity in learning, teaching and assessment.
STATEMENT(S): The Principal and other leaders in the school encourage teachers to use digital technologies to enhance their learning teaching and assessment practices and to share their practices.
TARGETS: Teachers will use Google sites for assessment of student work and progress.

ACTIONS (What needs to be done?)	TIMEFRAME (When is it to be done by?)	PERSONS / GROUPS RESPONSIBLE (Who is to do it?)	CRITERIA FOR SUCCESS (What are the desired outcomes?)	RESOURCES (What resources are needed?)
- Teacher training in use of Google Sites - Teachers will attend training on Google Educator Level 1 for examination - Researching the move to school managed one to one devices. - At present 50% of staff are using interactive whiteboards, ongoing upskilling on the use of these. - Use of staff Google Site for communication on updates and policies. - Regular slot at staff meetings for upskilling of staff and using digital platform	September 2025	- Principal - Digital Strategy Team - Perducko	Teachers will feel confident in using Google Sites	- Access to devices - Time
EVALUATION PROCEDURES: (How are we progressing? Do we need to make adjustments? Have we achieved our targets?)				

Feedback from teachers and students at the end of the first term. How is the use of Google Sites progressing? Are students more engaged? Has the use of Google Sites encouraged students to reflect on their learning? Is there evidence that students are better at self directed learning?